

# **RABINA PANDEY**

CASIER

#### SUMMARY

Motivated Cashier with a record of success in providing exceptional service and sales support in retail environments. Offering established numerical and communication abilities. Strong team player committed to assisting colleagues and management with all activities necessary for store success. Hardworking and reliable Cashier with strong background in operating cash registers, stocking merchandise and keeping areas clean and neat. High organized, proactive and punctual with team-orientated mentality.

#### SKILLS

- Teamwork MS PowerPoint
- Communication
- Data visualization
- MS Office
- Google Suite
- MS Excel

## CONTACT

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- Wisa Student / Resident

Passport No. - BA0099692

## WORK EXPERIENCE

#### Cashier, Almadina supermarket, Dubai, Jebel ali

#### Feb 2024 – Mar 2024

- Handled high-volume credit and cash transactions using Point of Sale (POS) systems efficiently.
- Maximized customer satisfaction by assisting with purchase selections, locating items and promoting rewards programs.
- Maintained clean, tidy and organized checkout areas.
- Maintained high productivity by efficiently processing cash, credit and debit payments.
- Completed opening and closing procedures, verifying proper cash-on-hand amounts and allocating resources.
- Stayed up-to-date on product range to provide helpful advice to customers.
- Processed refunds and exchanges at customer service desk.
- Coordinated assistance for customer's special requests and service needs.
- Consulted with customers to help with purchasing decisions.
- Processed payments by cash, cheque, or card to complete transactions.
- Calculated and provided accurate change to customers after transactions.
- Scanned and weighed goods to calculate product costs.

## EDUCATION

2024 - Pursuing | Dubai - UAE Bachelors in Information Technology VIBE Education

2019 | Butwal- Nepal **Tilottama College** Science

## LANGUAGES

Nepali: Native English: Proficient Hindi: Advanced