**SYLVETH LLANA LAREZA PALOMA**

Block 7 lot 12 rightside pantranco comp.Himlayan rd. Brgy pasong tamo quezon city

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***Objective:*** *To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.*

***WORKING EXPERIENCE:***

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| * *Nov. 11 2023* * *To present* | *Barista/Cashier*  *Big Brew*  *Upper banlat tandang sora q.c.*  *Greeting customer as they enter.*  *Providing customers with drink menus and answering their questions regarding ingredients.*  *Taking orders while paying attention to details.(e.g. preferences of coffee blend, dairy and sugar ratio.*  *Managing transactions with customer using cash register.*  *Collecting payments whether cash or credit.* |
| * *Aug. 2022 – June. 2022* | *Waitress*  *Alseef Hospital (Kuwait)*  *Taking customer orders and delivering food and beverages.*   * *Providing excellent wait service to ensure satisfaction.* |
| * *Feb. 2022 – Aug. 2022* | *Barista*  *Cafe Arabia (Kuwait)*  *Greeting customer as they enter.*  *Providing customers with drink menus and answering their questions regarding ingredients.*   * *Resolving the customer concern.* |
| * *June. 2019 – Jan. 2022* | *Nanny*  *Kuwait*   * *Preparing kids meal and feeding them (including bottle feeding for babies)* * *Organizing creative activities and educational games.* |
| * *Aug. 2018 – Feb. 2019* | *Sales Associate*  *Sm Appliance center*  *SM North Edsa.*   * *Greeting and Assisting the customer* * *Go the extra mile to drive sales* * *Excellent sales service to ensure high levels of customer satisfaction.* |
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***SKILLS AND CHARACTERISTICS:***

* *Computer Literate*
* *Flexible and Fast Learner*
* *Willing to Trained and Learn*

***EDUCATION***

* *2000 – 2005 High School*

*Culiat High School*

* *1994 – 2000 Elementary*

*Pasong Tamo Elementary School*

***PERSONAL DATA***

* *Civil Status* : *Single*
* *Citizenship* : *Filipino*
* *Height* : *5’1*
* *Sex* : *Female*
* *Religion* : *Catholic*