



Phyo Hein Kyaw

Sales Associate

My Contact

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📍 Dubai, UAE

Core Skill

- Customer Service
- Sales Experience
- Communication Skills
- Problem-solving
- Adaptability/Flexibility
- Goal-Oriented and Self-Motivated
- Teamwork and Collaboration
- Multitasking Abilities
- Cash Handling
- Upselling/Cross-selling
- Tech-Savvy
- Interpersonal Skills
- Quick Learner
- Retail Merchandising
- Time Management
- Active Listening
- Friendly and Helpful
- Display Setup
- Product Knowledge
- Stock Management
- Computer Skills

Language

- Myanmar Native
- English Intermediate

Education Background

- **Bachelor of Computer Technology**
University of Computer Studies,
Yangon, Myanmar
Completed in Feb-2016
- **Professional Diploma in Network Engineering**
ICTTI and JICA, Yangon, Myanmar
Completed in Oct-2016

About Me

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Goal-oriented individual versed in greeting high-volume of customers and recommending merchandise based on individual requirements. Skilled at creating displays to promote higher sales, completing cash register transactions and maintaining accurate records of all transactions.

Professional Experience

Ahla Thit Shopping Center | Sales Associate

May 2020 – March 2024

Key responsibilities:

- Greet customers and provide a welcoming atmosphere.
- Using cash registers, scanners, and other related equipment efficiently.
- Handle cash transactions securely, count cash accurately, and cash drawer at the end of each shift.
- Track transactions on balance sheets and report any discrepancies.
- Informing about any discounts, promotions or special pricing to customers and patrons.
- Maintain clean and tidy checkout areas.
- Processing returns and exchanges according to store policies.

City Mart Holding Co., Ltd | Sales Associate

February 2018 – May 2020

Key responsibilities:

- Greeting customers, answering questions, and explaining to customers the best products for their needs.
- Processing cash, credit card, POS (point of sale) purchases and other payment transactions accurately.
- Using cash registers, scanners, and other related equipment efficiently.
- Keeping the checkout area tidy and organized.
- Processing returns and exchanges according to store policies.
- Informing customers about promotions or complementary products to increase sales.

Lucky Seven Tea House | Waiter cum Cashier

December 2016 – February 2018

Key responsibilities:

- Greet and guide guests to their respective tables.
- Provide menu and thorough information about food preparations.
- Suggest menu options when asked.
- Converse order particulars to the kitchen staff.
- Deliver food and drink orders.
- Organize the table and keep up a neat and clean dining area.
- Handle bill payments accurately and efficiently.