



CONTACT ME

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PERSONAL DETAILS:

Date of Birth: 27 May 1992

Gender: Male

Nationality: Nepalese

Marital Status: Married

SKILLS SUMMARY

- Sales and Business Development
- Customer Relationship Management
- Logistics and Supply Chain Management
- Team Leadership and Collaboration
- Negotiation and Contract Management
- Communication and Interpersonal Skills
- Problem-Solving and Decision-Making
- Inventory Management and Control

TOOLS EXPERT IN

Microsoft Word, Microsoft Excel,
Spreadsheets, POS System

Prem Singh Karki

Dedicated professional with a proven track record in sales, logistics, and customer service. Experienced in diverse industries, including cleaning services, logistics, manufacturing, and retail. Demonstrated ability to drive revenue growth, manage operations efficiently, and deliver exceptional customer satisfaction. Skilled in team leadership, communication, and problem-solving.

Work Experience

Sales Officer - SRK Cleaning Services, Dubai

2024 - Currently Working

Job Responsibilities

- Successfully developed and implemented innovative sales strategies, resulting in a 20% increase in revenue within the first year.
- Cultivated and maintained strong relationships with key clients, leading to long-term partnerships and repeat business.
- Analyzed market trends and competitor activities to identify new business opportunities and stay ahead of industry developments.
- Provided leadership and mentorship to junior sales team members, fostering a culture of collaboration and high performance.

Sales Officer - Upaya City Cargo, Nepal

2018 - 2023

Job Responsibilities

- Directed all aspects of logistics operations, including scheduling, routing, and inventory management, ensuring timely and efficient delivery of goods.
- Negotiated contracts with vendors and carriers to secure favorable terms and optimize cost-effectiveness.
- Resolved customer inquiries and concerns promptly, enhancing overall customer satisfaction and loyalty.

Cashier and Sales Representative - KTM City Store, Nepal

2015 - 2018

Job Responsibilities

- Managed cash transactions with accuracy and integrity, maintaining proper accounting procedures and compliance with company policies.
- Provided personalized assistance to customers, offering product recommendations and resolving issues to ensure a positive shopping experience.
- Monitored inventory levels and coordinated with suppliers to replenish stock in a timely manner, minimizing stockouts and maximizing sales opportunities.

Education History

New Summit Higher Secondary College
Higher Secondary Education Board, Nepal

Nepal College Of Information Technology
Bachelor of Electronics and Communications

Extra Activities

Languages Known: Read, Write, Speak and understand English, (Nepali & Hindi)

Additional Skills: Hardworking, Easy to learn, Good Team Player, Honest & Loyal.

Hobbies: Music, Movie, Football and Coding