



RAHUL THAPA

CONTACT INFORMATION

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Dubai - UAE

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CAREER OBJECTIVE

Aspire to serve a reputed organization with sincerity & determination, to succeed with sound professional knowledge & creativeness, and be involved in strategic decision making in contributing effectively to achieve the primary objective of the organization.

WORK EXPERIENCE

Company : Pantaloons, Shillong,
Position : Sales Executive
Duration : Jan 2018 till Feb 2019

Responsibilities for Sales Executive

- Ensure that Stores, shelves or websites are stocked with the right types and quantities of products
- Display, arrange, price and rotate products in store
- Maintain Store Shelves by removing dated or damaged products
- Make recommendations for promotional strategies using sales and pricing data
- Work and communicate with buyers, suppliers stores and distributors
- Handling Customers Questions, inquiries and Complaints
- Conduct Price and feature Comparisons to facilitate Purchasing
- Stay up to date with new products
- Meeting Sales targets
- Giving feedback on Sales Trends.

Company : Busy Accounting Solutions
Position : Sales Co-Ordinator
Duration : April 2021 till March 2023

Job Description:

- Responding to complaints from customers and give after-sales support when requested.
- Ensuring the adequacy of sales-related equipment or material.
- Inform clients of unforeseen delays or problem.
- Helping create a plan to support the sales team in reaching their target quotas.
- Booking client meetings, answering customer queries and arranging delivery dates.
- Creating, organizing and updating sales databases.
- Managing budgets for costs, such as travel expenses, sales inventory and bonuses.

EDUCATION

Secondary School

Sishu madir Secondary School, Shillong, India

Higher School

BBS College, Shillong, India

STRENGTHS

- Effective communication
- Problem solving
- Team Work
- Responsible
- Punctuality
- Strong work ethic

INTERESTS

- Travelling
- Computer
- Playing Music instruments
- Singing

PERSONAL INFORMATION

Date of Birth	: 01-04-1995
Marital Status	: Unmarried
Nationality	: Indian
Language	: English, Hindi & Nepali
Visa Status	: Visit Visa
Passport No	: U 9545008
Issue Date	: 31-03-2021
Expiry Date	: 31-03-2031

DECLARATION

I hereby declare that the above statements are true and current as best of my knowledge and belief, I hope that above written will suit to your requirement. I will be grateful to you if you give me a chance to work under your kind control.

RAHUL THAPA