

Mr. Raja Singh Nalli

**Address:** Al Wasal, Dubai, UAE

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Email:

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**Personal Data** 

Gender: Male

Date of Birth: 12th May 1982

Place of Birth: Gudimula, India

Religion: Christian

Status: Married

Languages: Telugu, English, Hindi and Malayalam

## **CARRER OBJECTIVE**

To grab the opportunity to work in a well-known and established company and develop my professionalism. As well as seeking for a challenging position enabling me to contribute positively, utilized my abilities and skills towards the growth of the company and to myself.

#### **KEY SKILLS & COMPETENCIES**

- Assertive, quick-minded and fast learner organized and self-motivated
- Knowledge in office practices & goals.
- > Strong attention to details, excellent analytical, organizational and communication skills.
- Proven ability to prioritize and handle multiple tasks in a challenging environment.
- > Has the ability to acquire new skills, knowledge and absorb new system solution and methods to improve business efficiency.
- > Excellent working knowledge of all Microsoft Office packages.
- Ability to produce consistently accurate work even whilst under pressure.

#### PROFESSIONAL EXPERIENCE

## Presently working as a Freelancer

Visa Status – Spouse Visa

Salesman
Bhatia Brothers Group/VV& SONS LLC
2016 – 2022
Dubai, UAE

### **PRODUCTS INFORMATION**

Nonfoods Energizer battery's @ Osram bulbs (3m tapes picture hanging)

Worked in Carrefour and ACE Hardware Outlets (Dubai, Sharjah, Abu Dhabi)

Sales Merchandiser cum Driver Sidha Middle East General Trading Company 2013 - 2016 Dubai, UAE

## **FMCG PRODUCTS INFORMATION**

**Food:** Priya all spices Pickles, Rice, Dall, Zahra all products **Non-Food:** Yardley, Earth Choice, Dermo viva, Cool & Cool

- Worked in Sharjah Cops, Safeer Markets, Megamarts, Manama Markets
- > Negotiating products prices & profit margin to our client.
- > Arranging the delivery of products to our clients.
- Managing the sales and merchandising targets and objectives set for the assigned products.
- Achieve revenue targets and optimum Stock Keeping Unit wise distribution across all specified outlets as assigned by the Sales Manager.
- Implement and ensure effective merchandising and visibility standards as per the planogram, POS materials/price tags and increase facing of products.
- Maintain good rapport with customer key management staff of retailers in the assigned territory
- > Update the customer on new listings, product information, bar codes etc. Developing a safe working environment by adhering to all necessary health and safety requirements and legislation.

Sales Executive Desert Tower General Trading LLC 2010-2013 Dubai, UAE

- > Executing the company's products sales plan across UAE.
- > Opening new markets and engaging with new clients & customers from all aspects.

#### PROFESSIONAL EXPERIENCE

- Providing excellent product information.
- Proven ability to communicate information in a perfect and customer-friendly way
- Updating the sales records, dealers and client's details on daily basis.
- > Responsible to follow up & collecting cash and cheques from sales points & locations and handing over to finance department.

## **Sales Executive**

Bayanat Information Technology 2006 to 2010 Dubai, UAE

- > Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer, maintaining solid product knowledge and all other aspects of customer service.
- Maintain an awareness of all promotions and advertisements.
- Assist in processing and replenishing merchandise and monitoring floor stock.
- > Aid customers in locating merchandise.

#### **Sales Executive**

Future Tech Information Systems Pvt. Ltd., Secunderabad, A.P. 2005-2006

- > Communicate customer requests to management.
- Assist in completing price changes within the department.
- Participate in year-end inventory and cycle counts.
- Assist in ringing up sales at registers and/or bagging merchandise.
- Any other tasks as assigned from time to time by any manager.

## Customer Service Executive Sree Techno Systems, Hyderabad, A.P

- > Attracts potential customers by answering product and service questions; suggesting information about other products and services.
- Opens customer accounts by recording account information.
- Maintains customer records by updating account information.
- Resolves product or service problems by clarifying the customer's complaint; determining the cause of the problem; selecting and explaining the best solution to solve the problem; expediting correction or adjustment; following up to ensure resolution.
- Maintains financial accounts by processing customer adjustments.
- Recommends potential products or services to management by collecting customer information and analyzing customer needs.
- Prepares product or service reports by collecting and analyzing customer information.
- > Contributes to team effort by accomplishing related results as needed.

## **ACADEMIC AND TECHNICAL QUALIFICATIONS**

- > Pre-degree (B.A) year 2003 Jyothi Academy Vizag Andhra Pradesh India.
- Certificate in Computer Hardware and Networking Windows Server 2003
   Rolla Computer and Management Training, Dubai, UAE.

Duration: 01.09.2008 to 30.10.2008

> Post Graduate Diploma in Computer Applications.

Natural Institute of Computer Education, Visakhapatnam, A.P. India.

Duration: 09.08.2002 to 10.06.2003

# DRIVING LICENSE PASSPORT DETAILS:

 License No.
 : 1297722
 Passport Number
 : T2187481

 Date of Issue
 : 14/08/2008
 Date of Issue
 : 28/06/2020

 Date of Expiry
 : 14/08/2028
 Date of Expiry
 : 27/06/2030

Place of Issue : Dubai Place of Issue : Dubai