




# ROY M. FESICO

Seeking a good opportunity in a good company that enables me to improve my skills, increase my practical experience, fulfill my personal ambitions and expand my knowledge.

## CONTACT

 058-1307229/  
055-6178979

 fesico\_roy@yahoo.com

 Burjuman, Dubai UAE

 royfesico022512@gmail.com

## SKILLS

MS Word, MS Excel, power  
point



Driving w/ license  
Restriction code  
A, A1, B, B1, B2



## LANGUAGES

ENGLISH 

TAGALOG 

## HOBBIES



## EDUCATION

BS INDUSTRIAL TECH. major in Automotive 2005-2009  
Camarines Sur Polytechnic Colleges, Philippines

## EXPERIENCE

**Technical Admin ( Converge)      Sept.2021- Aug.13,2023**  
Metroworks ICT Construction INC, Phils.

Supporting both internal and external customers ensuring all administration duties relating to Technical Projects are delivered in an accurate and timely manner.

**Sales Assistant      Oct.2014- July 2020**  
**Emirates National Oil Company**  
**Dubai, United Arab Emirates**

Greetings and Assisting shoppers to find the goods and products they are looking for. Being responsible for processing cash and card payments. Stocking shelves with merchandise. Answering queries from customers. Reporting discrepancies and problems to the supervisor. Balancing cash registers with receipts. Dealing with customer refunds. Keeping the store tidy and clean, this includes hovering and mopping. Attaching price tags to merchandise on the shop floor. Receiving and storing the delivery of large amounts of stock.

**Counter Utility Clerk      Dec.2013- May 2014**  
Fisher Fashion Corp, Phils.

**Sales Agent      Mar.2013- Sep.2013**  
Excelsure Marketing Corp.

**Sales Assistant      Mar.2009- Jan.2013**  
Super Value INC. Phils.

**Machine Operator      June.2008- Nov.2008**  
Toyota Auto Parts.Philippines