



## MOHD RUSTAM

Sales officer

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Email: - [Mohdrustam123786@gmail.com](mailto:Mohdrustam123786@gmail.com)

## Career Objective

To improve and best utilize my skills in a good professional environment and to establish a Successful career. Where my knowledge can be used to the maximum extent for implementing innovative ideas.

## Personal Details

Name	Mohd Rustam
Father Name	Mohd Badrul
Date of Birth	25-Mar-1986
Nationality	Indian
Marital Status	Married
Religion	Muslim
Passport No	V1541126

## Skills

Good Typing Skills with accuracy Excellent computer Operating and Internet navigation skills. Superior in Team handing and support. Good command in verbal and written English.

## Qualities

Highly motivated. Positive attitude toward work. Acute attention towards work with accuracy-Seeking quality guidance and assistance, where I can groom my skills. Strong work ethics.

## Course

Tally Prime Course One Month Done by Online of STP COMPUTER EDUCATION March 2024.

D.T.I Institute Six Month Basic Computer Course Ghaziabad -2008 Excel-Word-Power Point

## Undertaking

The above information is true and correct to the best of my knowledge. I am confident that I will do justice to the job entrusted to me.

## Education

B.A Passed School of Open University of Delhi 2008.

CBSE BOARD 12TH Passed Delhi 2005.

CBSE BOARD 10th Passed Delhi 2003.

## Employment

Sales Officer in Easy Sports and Recreational Equipment Rental 2021-2023(Dubai -UAE).

Senior Customer Care Executive Exl Service.com (India) Pvt.Ltd. Noida-2016 –2021

Self-Employee Cloth Business in Delhi-NCR 2009-2015

## Exl Certificates course

Telecommuting policy – 2021.

InfoSec Cyber Security & Data Privacy Awareness Standard Module – 2021.

Exl Code of Conduct and Ethics – 2020.

## Hobbies

Volleyball and Listing Music.

## Languages

Hindi-Urdu-English.

Location:- Dubai

Signature:-

Date:-