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#### **EDUCATION**

- Certificate Of Higher Education
   Pakistan August 2019
- Certificate Of Secondary School
   Pakistan -July 2017

#### **LANGUAGES**

- English (Fluent)
- Urdu (Fluent)
- Arabic (moderate)

#### **PERSONAL DETAILS**

- Date Of Birth of July 2001
- NATIONALITY Pakistani
- MARTIAL STATUS Unmarried
- VISA STATUS
   Resident(currently in dubai)
   GENDER
   Male
- RELIGION Islam

### **SAFEER ALI**

"The greatest thing in this world is not so much where we stand, as in what direction we are moving" (Oliver Wendell Holmes)

#### PROFESSIONAL SUMMARY

Seeking a challenging yet rewarding role where I can use years of experience providing fast accurate and empathetic support to customers Helping customers to resolve issues and cultivating positive image Extremely dedicated and team oriented

#### **SKILLS**

- Customer Services
- Adaptability
- Clear communication skills
- Effectiveness
- Empathy
- Willing to improve
- Self-control

#### WORK HISTORY

### **Customer service agent**

May 2023, Present

(Dubai International Airport)

- Greeted customers with warmth and enthusiasm for faultless front-of-house service.
- Spoke clearly and communicate easily with non-native speakers.
- Responded calmly to help distressed confused or lost passengers.

## EMPORIUM MALL LAHORE November 2021-February 2023 (Receptionist -Lahore Pakistan)

- Greeting incoming customers in a professional manner and provided friendly knowledgeable assistance.
- Delivered front of house duties with warm and professional manner.
- Answered and helped resolve enquiries from clients, vendors and General public.
- Handled requests with friendly, knowledgeable service and support, continually achieving positive customer feedback.
- Kept reception area neat and focused on personal grooming to give visitors positive impression of the company

# Customer Service Agent February 2019-september 2021 (Giga Mall ISLAMABAD, Pakistan)

- Delivered consistently excellent customer services.
- Offered prompt solutions to maintain customer satisfaction.
- Acted as a first point of contact for customer issues and queries.
- Listen customer carefully and guide properly by gestures and clear speaking.
- Recorded customer communications to maintain proper documentaion.

#### Additional information

- Basic and advance IT computer knowledge
- Ms word and excel expert