

## ABHIJITH P.M

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0525600406

Golden Gulf Building, Al Mankhool, Burdubai



### Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization.



### Experience

#### DAR AL NAEEM (DUBAI)

2/10/2022 - 10/12/2022

##### SITE COORDINATOR

- Coordinating work activities with other team members to ensure that projects are completed on time
- Scheduling staff time efficiently to ensure that all project goals are met within specified time frames
- Coordinating with architects, engineers, contractors, and customers to monitor the progress of construction projects

#### WELLSET INTERIOR (KERALA)

2020 - 2022

##### SALES EXECUTIVE

- meeting with clients virtually or during sales visits
- demonstrating and presenting products
- establishing new business
- maintaining accurate records
- attending trade exhibitions, conferences and meetings
- reviewing sales performance
- negotiating contracts and packages
- working towards monthly or annual targets

#### PACK AND CURVES FITNESS GROUP (CHATTISGRAH)

2018 - 2020

##### PERSONAL TRAINER

- Conducting fitness assessments to establish client fitness and holding one on one or group sessions with clients
- Providing advice to clients on health, nutrition and life style changes
- Helping clients with their workouts
- Keeping up to date with the latest personal training techniques



### Education

#### ANNAMALAI UNIVERSITY

2014-2017

##### BACHELOR OF COMPUTER APPLICATION

#### G.H.H.S OMALLOR

2012-2014

##### HIGHER SECONDARY

#### JAWAHARLAL MEMORIAL PANCHAYATH HIGH SCHOOL

2012

##### SECONDARY



### Skills

- Effective Communication.
- Product Expertise
- Customer service
- Problem Solving
- Business Acumen
- Negotiating
- Prospecting.
- Ability to work as part of a team
- Organizational skills



### TOOLS

- Microsoft Excel
- Microsoft Word
- Power Point
- Photoshop
- Quick Books
- Computer Skills



### Languages

- ENGLISH
- HINDI
- MALAYALAM
- TAMIL



### Additional Information

State level Hockey Player  
District level Volleyball Player



### PASSPORT DETAILS

Passport No : R3230580  
Date of Issue : 11/09/2017  
Date of Expiry : 10/09/2027



### PERSONAL DETAILS

- Date of Birth - 28-09-1996
- Martial Status - Single
- Nationality- Indian