



# MOHAMMED SALMAN

## CASHIER

### CONTACT INFO

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### SKILLS SUMMARY

- MS application
- Tally
- HHT

### AWARDS RECEIVED

-  Fire and safety
-  Food safety

### PERSONAL PROFILE

A suitable position in a reputed organization where i can utilize my education and experience for the optimum growth of the organization as well as personal career growth

### EXPERIENCE

#### ADNOC

CASHIER | JANUARY 2022 - Present

- Greet customers when entering or leaving the store. Ensure transactions are completed in an efficient manner with a high level of accuracy. Open/close branches as required and ensure all tasks and checks are completed. Follow compliance procedures, company policies and abide by all health and safety guidelines as per company standards. Perform administrative tasks such as filing, generating reports and maintaining mail correspondence. Provide support and information to customers, over the counter. Maintain a cash float and follows balancing and reconciling procedures. Prepare daily End of Day sheet at the close of each business day. Giving excellent customer service and experience.
- Deposit money in wallet. Dealt with all type of GCC currency. Always updated with current promotion. Resolve customer complaints, guide them and provide relevant information about Emirates id top up, register, renew. Products knowledge in each shift. Preparing talabat orders. Cross-selling and upselling products

### EDUCATION

#### Mangalore University

Batchlor of commerce | 2015 - 2018