

SAMIKSHA NEUPANE

Dubai – UAE

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PERSONAL PROFILE

Date of Birth : 24 Feb 2001
Gender : Female
Nationality : Nepal
Marital Status : Unmarried

PASSPORT DETAILS

PASSPORT NO : PA2708540
ISSUE DATE : 30 Apr. 2024
EXPIRY DATE : 29 Apr. 2034
VISA STATUS : Visit Visa

LANGUAGES KNOWN

ENGLISH
HINDI
NEPALI

PERSONAL SKILLS

- Energetic
- Decision Making
- Communication
- Active Listener
- Flexible
- Problem Solving Ability
- Critical thinking
- Team Works

CAREER OBJECTIVE

To succeed in an environment of growth and excellence and earn a job which provides job satisfaction self-development and helps me in achieving personal as well as organizational goals.

ACCADEMIC QUALIFICATION

+2 Passed

WORK EXPERIENCE

❖ CASHIER

BG Mall, Kathmandu, Nepal (2 Years)

Job Responsibilities

- Manage transactions with customers using cash registers
- Scan goods and ensure pricing is accurate
- Collect payments whether in cash or credit
- Issue receipts, refunds, change or tickets
- Redeem stamps and coupons
- Cross-sell products and introduce new ones
- Resolve customer complaints, guide them and provide relevant information
- Greet customers when entering or leaving the store
- Maintain clean and tidy checkout areas
- Track transactions on balance sheets and report any discrepancies

❖ SALES AND MARKETING

Singh Complex ,Butwal, Nepal (1 Years)

Job Responsibilities

- Engage in proactive customer service, ensuring information is accessible and responsive to client needs.
- Persistently pursue sales goals, overcoming challenges and adapting to market fluctuations.
- Demonstrate products/services, tailoring presentations to client requirements and management directives.
- Coordinate and manage appointments, meetings, and follow-up communications with clients.
- Conduct in-depth product research and share knowledge with team members, enhancing collective expertise.
- Develop strategies to penetrate new market segments, analyzing customer profiles and needs.
- Formulate customer retention plans, leveraging warranties or guarantees where applicable.

DECLARATION

I hereby declare that the above stated information is true to the best of my knowledge and belief.

Samiksha Neupane