



# SANDRA S MULLASSERY

## ABOUT ME

Recent college graduate with a B.A Honours in English from Indira Gandhi National Open University seeking an entry-level job as a Bakery Helper. Previous experience includes working as an English teacher for 6 months at Greenfield Public School, having worked with 30+students, planning preparing & delivering lessons. Looking to contribute my knowledge and skills for a genuine opportunity for career progression.

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📍 Provident Harmony  
Sri Balaji Krupa Layout, Jakkur  
Bangalore, Karnataka 560064

## LANGUAGE

- English
- Malayalam
- Hindi
- Korean (intermediate)
- Telugu

## SKILLS

- Creativity
- Adaptability
- Time Management
- Critical Thinking
- Multitasking
- Teamwork

## EXPERIENCE

**Greenfield Public School**  
Jakkur, Bangalore

Jan 2020 - Jun 2020

Planned and conducted English language lessons for elementary grades 1 to 4 with classes averaging between 20 and 35 students.

- Adminstrated distinctive teaching methods to students to assess progress and development of conversational ability
- Organizing and running special courses for students to learn in the class environment and supplement the online training provided
- Responsible for students improving their listening, speaking, reading, and writing skills via individual and group sessions
- Proven history by working closely with students & ensuring all students fully comprehended the taught curriculum & provided support to students who required extra guidance
- Engaged in preparing presentation teaching materials like slides and short videos for students
- Ensured every parent interaction ended on an overall positive experience in the parent teacher meetings

## EDUCATION

**Indira Gandhi National Open University**  
Bachelor of Arts (Hons.) in English  
2020 - 2023

**National Institute of Open Schooling**  
High School  
2018- 2020

**Ryan International School**  
High School  
2008- 2015

## CERTIFICATIONS

Currently completing a 200 hour Level 5 online TEFL program from TEFL.org