



SAVAD OLODI

ACCOUNTANT & INVENTORY

CONTACT

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✉ savado899.com

📍 Dubai, UAE

DRIVING LICENCE

Lic. No : 122735248

Issue at : Nizwa (oman)

Issue Date : 09-06-2022

Expiry date : 09-06-2025

EDUCATION

- M.Com (Appearing)
- Bachelor of Commerce (B.com)
- Professional in Using Tally, Peach Tree , Accounting, Excel
- Higher Secondary

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- English
- Arabic
- Hindi
- Malayalam
- Tamil

PROFILE

Finance and Accounting Expert with More Than +4 Years' Experience in Dubai And Oman And India For Business Development And Growth With Development And Growth With Development Of Short And Long-Term Financial Plans Budgets And Forecasts For Companies. Experienced in The Daily Operations of Businesses Along with Managing Staff to Increase Productivity and Compliance. Instrumental in Working with Superiors and Departments in Order to Manage Financial and Accounting Procedures.

WORK EXPERIENCE

DAY MART - KERALA

2022 - 2023

ACCOUNTANT

- Monitoring the efficiency of existing accounting procedures and ensuring they comply with the government regulations
- Reviewing financial documents to resolve any discrepancies and irregularities
- Providing guidance on revenue enhancement, cost reduction and profit maximisation.

QUICK L.L.C - OMAN

2020-2022

ACCOUNTANT

- Reconciling already documented reports, statements and various transactions
- Preparing and analysing financial statements like cash flow statement, balance sheet and profit and loss statement

GRAND GROUP OF COMPANY - DUBAI

ACCOUNTANT

2017 - 2019

- Posts customer payments by recording by recording cash, checks, and credit card transactions,
- Posts revenues by verifying and entering transactions from lock box and local deposits.
- Updates receivables by totaling unpaid invoices.
- Maintains records by microfilming invoices, debits, and credits.

STRENGTH

- Energetic, Confident and Committed to work
- Dedicated and self-motivated
- Enthusiastic and Hard working
- Possess and positive attitude
- Punctuality