

Personal Information

Name : Shabd A Chhetri
Address: Dubai, UAE
DOB: 10 June 1993
Nationality: Nepali
Religion: Hindu
Language: English, Hindi
Marital Status: Married
Visa status: Employment

Skills

Active listening
Problem solving
Team work
Leadership

Training

1. Basic in computer application (MSWORD, EXCEL, POWERPOINT & INTERNET).
2. Internship at Mega bank Ltd.

Shabd A. Chhetri

+971-507684854

Shabdprem22@gmail.com

Dubai, UAE



Career Objectives

To work in an organization which can utilize my previous knowledge, experience and offers continuous challenges and excellent growth prospects as well as to enhance my pre-existing organizational and communication skills developed during university. My reliability, skills, Leadership skills, Motivation skills, responsible and friendly nature are assets. I would bring newness to the work and learn new ones.

Experience

1. **FRONTLINE ASSOCIATE (FLA) (Feb 2022 to Running)**
LULU International Exchange LLC Dubai UAE

Responsibilities

1. Processing deposits and withdrawals.
2. Performing regulator account maintenance.
3. Dealing with customer inquiries.
4. Performing general administration tasks.
5. Foreign Currency Dealings.

2. **Marketing officers (1 year)**
Premier Insurance Ltd, Nepal
3. **Operational Manager (1 year)**
Hotel Krishna Ltd, Nepal
4. **Duty Officer (3 years)**
QFX Cinemas, Nepal

Personal Skills and abilities

- ✓ Motivated, adaptable and responsible to cope with challenge
- ✓ Good presentation & interpersonal skill with convincing power
- ✓ Hardworking ,Good communication skill ,Honest ,Friendly and Helpful
- ✓ Result and customer oriented. Professional appearance and manner.
- ✓ Ability to identifying client's needs and presetting effective solution.
- ✓ Confidence in making independent decision and Ability to handle the day to day operational problem

Academic Qualification

S.N	Degree	Year	Division	College/ School	Board	Percentage	Remarks
1	BCOM	2016	2 ND	Kisan PG Collage	DRM University	57.5 %	Passed
2	10+2	2012	2 nd	Jaya Bageshwori HSS.	H.S.E.B	52.50%	Passed

Declaration

I solemnly declare that the above information is true to the best of my knowledge and belief.