

## Personal Info

**Date of Birth:**  
27-April-1994

**Nationality:**  
Pakistani

**Address:**  
Hor Ul Anz Dubai

**Marital Status:**  
Married

## LANGUAGES

English  
Urdu  
Hindi  
Punjabi

# Shamma Sabir

Sahiwal, Pakistan  
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## Objective

Seeking for carrier in some of leading organization providing an atmosphere of discipline learning. I have gone through a process continued prepared to face challenges with gull of enthusiasm

## EDUCATION

<b>2013-2017</b> <b>Lohore-Pakistan</b>	BS Psychology <i>Virtual University Lahore</i>
<b>2011-2013</b> <b>Lahore-Pakistan</b>	F.A (Arts) <i>Board of Intermediate &amp; Secondary Education Lahore</i>
<b>2009-2011</b> <b>Lahore-Pakistan</b>	Matriculation <i>Board of Intermediate &amp; Secondary Education Lahore</i>

## WORK EXPERIENCE

<b>2020-2022</b> Lahore - Pakistan	<b>Textile City Inc.</b> HR Assistant   2 Years
<b>2018 - 2020</b> Lahore - Pakistan	<b>Apex Institute of Higher Education</b> Administrative Assistant   2 Years
<b>2015 - 2017</b> Lahore - Pakistan	<b>University of Gujrat Lahore Campus</b> Receptionist   2 Year

## Computer Skills

- Excellent in Microsoft Office
- Expert in Excel

## Hobbies

- Batminton
- Travelling
- Reading Books