



SHUHAIB PK

CONTACT

- +971 5286 442 42
- shuhaibpk207@gmail.com
- Business Bay, Dubai

EDUCATION

- Accounts Assistant using Tally
DAY-NULM, EDAPPAL
2025 - 2029
- Higher Secondary Education
DHSE, GOVERNMENT OF KERALA
2017 - 2019

PERSONAL SKILLS

- Effective Communication
- Public Relations
- Teamwork
- Time Management
- Leadership
- Interpersonal skills
- Critical Thinking

PROFESSIONAL SKILLS

- MS office
- Excel
- Tally
- Multitasking
- Customer Service

PROFILE

Organized professional with experience as a storekeeper and cashier, skilled in inventory management, cash handling, and customer service. Known for attention to detail, time management, and building positive client relationships. Seeking to transition into a receptionist or customer service role to leverage communication and organizational skills in a client-facing environment.

PERSONAL DETAILS

- Nationality : Indian
- DOB : 21-02-2001
- Marital Status : Single
- Passport No : W3375658
- Visa Status. : visit visa

WORK EXPERIENCE

• STORE KEEPER

METRO MANILA SUPERMARKET UAE
1 Year Experience

• CASHIER

AL TAZA KOCHI
1 Year Experience

CERTIFICATIONS

- Certification course in logistics warehouse management

LANGAUGES

- English
- Malayalam
- Arabic (basics)