



SIMON THOMAS

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Dubai, UAE

EDUCATION

- **Bachelor of Business Administration - Human Resource (BBA - HR)**
University of Kerala, Thiruvananthapuram, Kerala, India - 2022
- **Professional Diploma in Logistics & Supply Chain Management**
AERO Institute of Technology
Under SETD Council - 2020
- **Higher Secondary Certificate (HSC)**
Board of Higher Secondary Examination, Government of Kerala - 2016

PERSONAL DETAILS

DOB : 04 Feb 1998

Nationality : Indian

Passport No : B7106165

LANGUAGES KNOWN

- English
- Malayalam
- Hindi
- Tamil

CORE COMEPTENCIES

- Supply Chain Management
- Inventory Management
- Staff Training
- Data Analysis and Report
- Space Management
- Time Management
- Warehouse Process & Function
- Procurement
- Transportation Management
- WMS
- SAP

PROFILE SUMMARY

Experienced Logistics Supervisor adept at optimizing transportation, warehousing, inventory control, and distribution processes to drive efficiency and cost-effectiveness.

WORK EXPERIENCE

LOGISTICS SUPERVISOR | Jan 2021 - March 2024

Central Logistics Department - Lulu Group

- Supervised daily operations of the warehouse, including inventory control and stock management.
- Led, mentored, and trained a team of warehouse staff, ensuring high productivity and adherence to company policies.
- Coordinated with suppliers, vendors, and transport companies to streamline logistics and delivery schedules.
- Oversaw the order fulfillment process, ensuring accurate picking, packing, and on-time dispatch of goods.
- Monitored and enforced safety protocols, reducing accidents and ensuring a safe working environment.
- Identified and implemented process improvements to enhance efficiency and reduce operational costs.
- Conducted regular stock audits and reconciled discrepancies to maintain inventory accuracy.
- Planned and scheduled deliveries, optimizing routes and minimizing delays.

INTERNSHIPS

- **Lulu Group - Central Logistics Department**

Internship in Logistics
14-01-2020 to 14-03-2020

PERSONAL PROJECTS

- **Women Empowerment**

REFERENCE

General Manager
Logistics Department - Lulu Group
+91 8943348526