



MIHISARA NANAYAKKARA

About Me

Knowledge of working in a work in a fast-paced environment, communication skills and ability to work overtime. be able to serve my employer and organization for excellent performance.



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Dubai, Marina

Language

- English
- Sinhala

Expertise

- customer Service
- Team working
- Negotiation
- Excellent communication.
- ability to work in a fast-paced environment.

Experience

Senior Service Assistant

John Keells Supermarket

2021 Jan - 2021 Dec

- Resolving customer complaints and issuing refunds as needed.
- Providing the appropriate service and information or referring clients to another department.
- Adhering to a company's policies and procedures at all times when assisting customers.

Store Supervisor

John keells supermarket

2021 Dec - 2023 Aug

- goods arrive at the warehouse, then carefully check and record the quantity and condition of goods when moving out of the warehouse.
- Keeping a record of sales and restocking the store accordingly.
- Ensuring that the store is kept clean and organized.
- Checking and returned damage and spoiled goods.

Education

Secondary School

Successfully completed G.C.E Ordinary Level
2012 - 2017

High school

Successfully completed G.C.E Advanced Level
2017 - 2020

Skills Summary

Ability to work long hours	100%
handling Computer system	95%
SAP Handling	80%