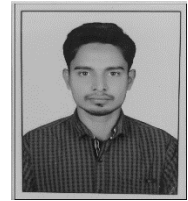


# Yakoob Momin

Belguam Karnataka India

9900781626 | yakoobmomin@gmail.com



## Applying for “Store Keeper” post

### Objective

I seek challenging opportunity where I can fully use my skills for the success of the organization.

### Experience

1. HLL LIFECARE LIMITED  
**STORE KEEPER**  
KANGALA-INDIA  
2017 TO 2023
2. HARSHAR RETAIL MALL  
**CUSTOMER SALES EXECUTIVE**  
BELGAUM-INDIA  
2015-2017

### Education

Course /Degree	School /University	Grade	Year
BBA (Bachelor of Business Administration)	RCUB	FIRST	2014
JODC (Diploma in computer)	SCVE	FIRST	2012
SSLC	KSEEB	SECOND	2007

### Store keeper roles

- Receive goods and verify these goods against the purchase orders by taking into account the quantity and quality of the received products.
- Define the optimal layout according to the velocity of the products.
- To ensure that the Store is in an impeccable condition at all times.
- Responsible for all aspects of the receipt, storage, movement, supply and security of Material within area of responsibility.
- Provide daily coaching and leadership to store teams, including training, performance recognition and improvement.
- To undertake other duties and projects as requested by the Store Management team, in order to ensure the smooth running of the business.
- Assisting the store manager with the day-to-day store operations and ensuring appropriate delegation of responsibility when absent.
- To maintain and keep clean and systematic manner of store layout.

### Personal Details

Name : Yakoob Husensab Momin  
Father Name : Husensab  
Date of birth : 31/07/1991  
Gender : Male  
Marital Status : Married  
Nationality : Indian  
Language known : English,Hindi,Urdu,Kannada and Marathi.

### **Skills of IT**

- Microsoft-2010
- Microsoft office-2013
- SAP module.
- Tally Prime.
- Fast typing skills.
- Creating and formatting Ms word and Ms Excel documents.
- Presenting data through Tables, Graphs and charts.

### **Address**

Parit Street Sankeshwar-591313  
TAL: Hukkeri DIST: Belagavi  
STATE: KARNATAKA -INDIA

### **Declaration**

I hereby declare that the above given information is true to the best of my knowledge and believe.

**Yours Faithfully**

**Date :**

**Place: Sankeshwar**

**Yakoob Momin**

