



SAMEEM AHAMED

WAREHOUSE MANAGER

Objective

My knowledge and experience to make a positive contribution, whilst staying abreast with the current technology and practices in the industry.

Experience

Warehouse manager

2019-2024

Abubacker Traders -Britannia Stockiest - India

- Keeping a record of sales and restocking the store accordingly.
- Supervise other staff members and keep a record of sales.
- Planning promotional campaigns for new products
- Maintain a neat, clean and safe working environment .
- Perform stock related duties like returning, packing, labelling
- Maintained accurate inventory of all items in the stockroom.
- oversee receiving, warehousing, distribution, maintenance etc

Accounts Receivable

2017-2019

Mirak Royal Nature Fruits & Vegetable -UAE

- Responsible for maintaining accounts receivable
- Preparing daily activities reports and maintaining day to day accounts receivable transaction
- Preparing quotation, orders, delivery & invoicing
- Communicate with customer regarding LPO issues
- Arrange the products whatever required from our own branches
- responsible for generating update daily sales report.

Store Incharge

2012-2017

Abubacker Agencies -Britannia Stockiest - India

- Receive and forward all types of goods and deliveries in and out of the hotel to the correct point of storage area.
- Follow all standards for issuing and receiving stock within the store's area of operation.
- Monitor and take inventory on regular basis to compile orders based on par levels or needs.
- Maintain clear and organized records to ensure all reports and invoices are filed and stored properly.
- Monitor Periodic Automatic Replacement levels for all food items to ensure proper levels.
- Refuse acceptance of damaged, unacceptable, or incorrect items.
- Ensure cleanliness of all areas, keeping storage areas clean & tidy and in strict compliance with hygiene regulations.
- Ensure all store requisitions are signed by concerned Department Heads (HOD's) and approved by FC/GM depending upon the hotel's operations procedure.

Contact



Phone

+971542957043



Email

sameem129@gmail.com



Address

Dubai

Skills

- Financial reporting
- Communication Skills
- Technology Expertise
- Flexibility & Adaptability
- Creativity & Problem Solving
- Time Management

Languages

English

Hindi

Tamil

Education

- ❖ Master of Business Administration (M.B.A) TamilNadu Open University - **April-2015**
- ❖ Bachelor of Commerce (B.COM) Bharathidasan University, Tiruchirappalli - **March-2012**

Certification

- ❖ Certification in TALLY ERP 9
- ❖ Certification in C, C++

Technical Skills

- ❖ Accounting Packages TALLY ERP - 9 , FOCUSERP 7&8, SAGE.
- ❖ Proficient in the use of: MS-Office (Word/Excel/PowerPoint/Outlook)

Personal Details

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|-----------------|--|
| Name | Sameem Ahamed |
| Father Name | Enayathullah |
| Gender | Male |
| Date of Birth | 04 - 05 - 1991 |
| Nationality | Indian |
| Marital Status | Married |
| Passport Number | M7480967 |
| Visa Status | Own Visa Two Year (If required transferable) |

Declaration

I hereby declare that all the information mentioned above is true to the best of my knowledge and belief.

Place :

Date :

Sameem Ahamed