

MOHAMED SUHAIL

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Store Keeper/ Merchandiser



PROFILE SUMMARY

Storekeepers keep stock of inventory and manage all operations in the store. From ordering, receiving to managing inventory, these professionals ensure safe custody of all store-related inventory. Apart from this, a storekeeper performs various day-to-day

EDUCATION

Diploma Mechanical Engineering

Mohamed Sathak Polytechnic college - Aggregate with 70% in the year 2016 – 2019,

PROFESSIONAL EXPERIENCE

Etihad International Hospitality, Fujairah – Store Keeper/Warehouse

May 2023 – Dec 2023

- Replenish supply inventories following established guidelines of the company
- Maintain a neat, clean and safe working environment as per government regulation
- Manage the store layout
- Supervise other staff members and keep a record of sales
- Receive, upload and shelf all supplies
- Perform stock related duties like returning, packing, labelling and pricing goods
- Inspect delivers for discrepancy or damage
- Report damaged inventories for record-keeping and reimbursement
- Rotate stock and dispose of surplus and expired quantities
- Coordinate and handle freight and movement of equipment
- Keep an organised allocation of inventory placed in warehouse and store
- Cross-verify the monthly report at the end of each month
- Ensure proper completion of documentation to place an order and make a purchase
- Generate a material received report (MRR) timely
- Ensure storage of goods follow the first in first out (FIFO) metho

PROFESSIONAL EXPERIENCE

AL Bashat Technical services L.L.C –Abudhabi. – Sep 2021 –May 2023

Storekeeper/Warehouse Maintenance

- Ensure that the warehouse operates at peak efficiency — with customer satisfaction the primary goal — by supervising, organizing, and training warehouse employees and establishing, monitoring, and managing operational goals
- Develop warehouse operations systems by determining product handling and storage requirements, equipment utilization, inventory, gate processes, and shipping methods
- Train and manage the warehouse team to solve day-to-day operational issues and reach short- and long-term performance goals
- Oversee daily operations while controlling and managing inventory and logistics
- Review and prepare workflows, staffing requirements, space allocations, equipment layouts, and action plans that meet company standards for productivity, quality, and customer service
- Maintain a safe and healthy work environment by establishing and enforcing standards and procedures and by complying with legal regulations

TECHNICAL SKILLS

MIS Reporting Warehouse / Operations / Inventory Control Stock Taking Dispatch FIFOSAP MM Module
Delivery Challan Cycle Count Material Receipt /Physical Verification /Inventory Analysis Stock Audit

VISA Status

- Visit Visa Expire on 19.092024

Language

- English , Tamil, Hindi, Malyalam

Certification

- Certification Diploma Mechanical (2016 to 2019)