

SWATHY SIJIL



Contact

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, Dubai UAE

Personal Details

Date of Birth : 27/05/1993

Marital Status : Married

Nationality : Indian

Passport No : : M8564599

Skills

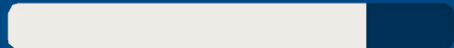
Tally 80%



MS word 80%



MS Excel 80%



Languages

English

Hindi

Malayalam

Interests

Surfing Through internet

Music

Cooking

OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

EXPERIENCE

Allince infocom

Computer teacher

2014 -

2015

Encouraging students to respect the technology they are given to work with.

Giving her students an outstanding academic and technical education.

Teaching across a wide range of courses reflecting the schools curriculum.

Setting out the classroom before students arrive and then putting things away at the end of the lesson.

Updating administrative records of each pupils progress.

EDUCATION

Bsc mathematics

Calicut university, kerala

2013

60 %

+2 standard

Higher Secondary education board, kerala

2010

63%

10 th standard

Board of examination, kerala

2008

80%

CERTIFICATIONS

DCA (Diploma in Computer Application)

DIFA (Diploma in Indian and Foreign Accounting)

PERSONAL ATTRIBUTES

Sincere

Time management

Team worker

Hard working

Quick learner