



VANDANA VERMA

Sales/Promoter/Cashier

Career objective:

Offering experience and abilities in providing customer service to fill a job position that will showcase my skills in a growth company that offers better opportunities for personal and professional growth.

CONTACT ME



(05-5113-0677)



vandanav169@gmail.com



Dubai -karama

PROFILE

Sex : Female
Status : Single
Passport : V0212321
Date of Birth : 15/08/1996
Nationality : Indian
Religion : Hindu
Languages : Hindi,
English - (Read, Speak,
Write)

LANGUAGE

English - Fluent

Hindi - Fluent

EDUCATION

- 2010-High School-UP Board-2nd Division
- 2012-Inter mediate-UP Board-1st Division
- 2015-Graduation-CSJM University
KNP.-2nd Division
- 2017-Post Graduation-CSJM University
KNP.-2nd Division
- 2017-PD diploma in application & office
management -Lycos computer institute
.-1st Division

SKILLS AND ABILITIES

- Good in written and verbal presentation skills
- Able to get along well with co-workers and accept supervision
- Well-developed leadership skill and excellent team player
- can come up pressure and deadlines and works well independently

WORK EXPERIENCE:

- Counter Sales Executive in Single Women corner
 - Tacking care beauty and cosmetics section
 - Handle to the customer queries and help them to choose the product.
 - Merchandise the products for better sale.
 - Match stock staking on after every month
 - Complete the given target buy organization,
 - Update the discounts & offers

➤ Sirona Life science PVT. LTD. (India)

Accountant

- Maintain all stocks & prepare all bills in company own software (My Soft).
- Match stock staking on after every month.
- Monitor and ensure the growth of core product as well as new and focus product.
- Accomplish growth and value up gradation of existing dealer network
- Ensure payment collection from dealers as per set benchmarks.
- Monitor the outstanding payments on regular basis and take measure to minimize the over dues Contractor Management
- Investigate and resolve dealer level and customer level complaints within the defined timelines Reporting and Integration
- Track and solve dealer queries timely to maintain productive relationship Assist dealers in providing solution to his contractors as well as end consumers for any complaints or queries

➤ Lattafa Perfumes LLC | Indulge The
Luxury Of Fragrances

Landmark Group

Designation: sales / Promoter

- Serves customers by helping them select products, suggesting good perfumes.
- Drives sales through engagement of customers, suggestive selling, and sharing product knowledge.
- Greets and receives customers in a welcoming manner.
- Responds to customers' questions.
- Directs customers by escorting them to racks and counters.
- Provides outstanding customer service.
- Documents sales by creating or updating customer profile records.
- Manages financial transactions.
- Processes payments by totalling purchases, processing checks, cash, and store or other credit and debit cards.
- Alerts management of potential security issues.
- Assists with inventory, including receiving and stocking merchandise.
- Keeps clientele informed by notifying them of preferred customer sales and future merchandise of potential interest.

I hereby certify that the above information are true and correct to the best of my knowledge and belief.

Vandana Verma