# Curriculum Vitae

#### Ved Parkash

S/O. Sh. Ravinder kumar Vill. Tappa (Janauri) P. O Kot Patial, Tehsil. & Distt. Hoshiarpur Punjab, INDIA Pin- 144209 (M) +971 544717316 Email id: - vedparkash34860@gmail.com



#### **Career Objective**

I want to obtain a position where I can apply required knowledge and skills working in a team environment there by continuously growing and contributing to the main objectives of the organization.

#### **Educational Qualification**

- > 10<sup>th</sup> pass from Punjab Board of School Education.
- > 10+2 (science stream) pass from Punjab Board of School Education.

#### **Experience**

- > 3.5-year Experience Front office assistant in Hotel Whispering Winds.
- Currently working in Leminar Air Conditioning Industries LLC- DUBAI as a office assistant

#### **Personal Qualities**

- Being sincere, self-motivated
- Confident & hard working.
- Punctuality is another strength of mine that helps me in managing time efficiently.
- > Unmatchable communication skills in written and verbal both.
- > Strong motivational and logical skills.
- > Ability to persuade the people.
- > Ability to produce the best result in pressure situations.

### **Core Competencies**

- > Young, assertive
- > Interpersonal and communication skill
- Hardworking and confident
- > Good learning ability to mix all kinds of people

## **Personal Details**

| Name           | : | Ved Parkash              |
|----------------|---|--------------------------|
| Fathers Name   | : | Sh. Ravinder kumar       |
| Date of Birth  | : | 28/10/1999               |
| Languages Know | : | Hindi, English & Punjabi |
| Marital Status | : | Single                   |
| Nationality    | : | Indian                   |

# **Attitude Towards Life**

For me, life is full of marvellous opportunities and challenges. Opportunities to realize your potentials and the challenges to come on top of the constraints that you come across. Be Positive at every aspect of life.

Place: Date:

(Ved Parkash)



# TO WHOM -SO- EVER IT MAY CONCERN

THIS IS TO CERTIFY THAT MR. VED PARKASH S/O RAVINDER KUMAR

VILL-TAPPA(JANAURI)P.O KOT PATIAL.DISTRICT HOSHIARPUR(PUNJAB) 144209

HAS WORKED WITH HOTEL WHISPERING WINDS A LUXURY HOTEL AT KASAULI DISST SOLAN HIMACHAL PRADESH AS A FRONT OFFICE DEPARTMENT SINCE (05 DECEMBER 2019 TO APRIL 2022).

WE WISH YOU SUCCESS IN RUN OF YOUR CAREER.

THANKS YOU

HOTEL WHISPERING WINDS

VASU JAIN (GENERAL MANAGER)

9905800007

· For WHISPERING WINDS

Authorised Signatory

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