



# VERNA DAYTA

## CONTACT

Dubai, United Arab Emirates

+971 589376182

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## SKILLS

- Basic math
- Report preparation.
- Emotional intelligence
- POS system operation
- Customer service excellence
- Product knowledge
- Till balancing
- Customer service
- Attention to details
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## PERSONAL DETAILS

Date of Birth: May 14, 1987

Nationality: Filipino

Marital Status: Single

Gender: Female

## LANGUAGES

English

Tagalog

## PROFESSIONAL SUMMARY

Experienced customer service professional known for delivering exceptional support with a professional demeanor. Skilled at staying positive while assisting customers, and efficiently completing tasks. Effective communicator adept at building relationships with customers and colleagues by asking insightful questions to better understand their needs. Seeking a challenging role in a fast-paced environment where I can leverage my diverse skill set to make a positive impact on the organization.

## WORK HISTORY

### CASHIER

May 2021 – SEPTEMBER 2024

Show by Mawal Restaurant and Lounge LLC.-Hilton AL Habtoor City  
Dubai

- Handle customer transactions using cash registers
- Accept payments in cash or credit, provide receipts,
- Ensure high levels of customer satisfaction through excellent service, actively seek out customers.
- Assess customers' needs and provide assistance.
- Welcome customers and answer their queries.

### WAITRESS/ DRINK'S RUNNER

OCTOBER 2020-MAY 2021

Bosnian house restaurant-Global Village Dubai

**Taking orders;** Listening to customers food and drinks preferences, offering , recommendations and accurately recording orders.

- **Greeting and seating guests;** Welcoming customers, escorting them to their tables and providing menu
- **Serving food and drinks;** Delivering order to tables , ensuring accuracy and addressing any especial requests.
- **Knowledge of menu;** Being well versed in the menu items including ingredients preparation methods.
- **Team work;** Collaborating with colleagues to ensure efficient
- **Handling customers complaints;** Addressing issues or concerns promptly and professional

## EDUCATION

Bachelor of Science in Nursing

NOVAGEN COLLEGE OF QUEZON CITY

Status: Undergraduate