



Personal Data

Name: Waqar Mujahid
Mobile#: +971-56-6170265
I D card no: 784-1987-9387806-1
Gender: Male
Date of birth: 04-August-1987
Father's Name: Mujahid Aziz
Religion: Islam
Nationality: Pakistani
Marital Status: Married
E-mail: waqarmujahid786@gmail.com
Address: Dubai, UAE.

Strength

- Loyalty
- Openness
- Gentleman
- Integrity

Professional Skills

- Strategic quick decision
- Problem solving
- Meticulous
- Learn quickly
- Proactive
- Anticipation
- Result oriented
- Work under pressure
- Team spirit
- Good listening
- Time management

Academics

M.A. Political Science
M.Ed in STE
B.ED in Arts

Professional Qualification

Post-Graduation Diploma (HRM)

I have diploma. Certificate in librarianship.

Computer Qualification

- Computer basic application.
- Computer Graphics.
- Demand Based training.

Prime Objectives

- Seeking a challenging position in a progressive organization with an aim to contribute positively towards the achievement of its objectives to the best of my capabilities and to develop and improve my professional skills.
- To establish a successful career with a reputed organization that offers a challenging environment and provides me with opportunities to utilize and polish my skills.
- To play important role for the development and prosperity of working organization.
- To work in the challenging environment where my knowledge & personal skills would flourish. To become a valuable member of a growth-oriented organization and consolidate my professional skills.

EXPERIENCE

- 2 years' experience as a Time Keeper in Dulsco Dubai.
- 2.5 years' experience as an Assistant HR in Usman Saleem & Fouzia Maternity Home.
- 2 years' experience as a Receptionist in Surayya Azeem Hospital Lahore.
- 3 year as a Data Entry Operator in Sir Ganga Ram Hospital.
- 3 year as a Data Entry Operator in Agile governance incorporation.
- 3 years as a Computer Operator in Mandially Paper Mills Pvt LTD Sheikhpura.
- 1 year as a Data Entry Operator in Model spinning.
- 6 months as a Clerk in Model spinning.

Computer Skills

- Microsoft word
- Microsoft excel
- Microsoft power point
- Internet
- Inpage

Special Abilities

- Good in public relation.
- Energetic, Motivated, Active mind.
- Good inter personal communication.
- Hardworking.

Reference

Will be furnished on your all demand.