



ANATORY RUTAKYEMWA ARINAITWE

WAREHOUSE INVENTORY CONTROLLER

Experienced Warehouse inventory controller with a strong ability to oversee and optimize inventory processes. Skilled in managing inventory levels, performing audits, and ensuring accurate documentation to meet operational goals.

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- 📞 971588122762
- 🏠 United Arab Emirates

EXPERIENCE

- DEC 2023 - PRESENT

OPERATION TEAM MEMBER
Aramex company. United Arab Emirates
 - Managed daily warehouse operations, prioritizing tasks and ensuring efficiency.
 - Collaborated with cross-functional teams to streamline processes and improve productivity.
 - Utilized strong problem-solving skills to resolve operational challenges promptly.
 - Provided exceptional customer service and support to ensure operational success.
 - Managed inventory levels and coordinated restocking efforts to ensure optimal product availability.
 - Conducted regular audits to identify discrepancies and maintained accurate inventory records.
 - Collaborated with team members to streamline processes and improve overall efficiency.
 - Utilized inventory management software to track stock levels and generate reports for analysis.
- FEB 2022 - NOV 2023

WAREHOUSE INVENTORY ASSOCIATE
Sun and Sand Sports. United Arab Emirates
 - Utilized inventory management software to track and organize warehouse stock efficiently.
 - Conducted regular cycle counts and audits to maintain accurate inventory levels.
 - Collaborated with team members to streamline inventory processes and improve overall efficiency.
 - Maintained a clean and organized work environment to promote safety and productivity.
 - Managed inventory control, accurately tracking stock levels and ensuring timely restocking.
 - Utilized computerized databases to analyze inventory data and generate reports for management.
 - Conducted regular physical counts of inventory to identify discrepancies and implement corrective measures.
 - Collaborated with team members to fulfill customer orders and meet company goals.
 - Maintained a clean and organized warehouse to ensure a safe working environment
 - Efficiently picked and packed orders while maintaining accuracy and meeting deadlines.
- JAN 2020 - JAN 2022

STOCK ASSOCIATE
Alshaya Company. United Arab Emirates
 - Processed incoming shipments efficiently to ensure timely merchandise availability.
 - Conducted inventory checks to maintain accurate stock levels and minimize discrepancies.
 - Organized product displays and maintained store presentation for a visually appealing shopping experience.
 - Provided exceptional customer service by assisting with inquiries and locating specific items.
 - Experience in assisting with shipping, receiving, and processing merchandise for optimum stock control.
 - Skilled in conducting routine inventory counts to maintain accurate stock levels.
 - Proficient in accurately receiving and storing inventory, ensuring products are readily accessible.
 - Strong attention to detail in organizing and maintaining stock room with a high level of efficiency.

SKILLS

- inventory management
- attention to detail
- time management
- communication
- problem solving
- teamwork
- organizational skills
- computer proficiency

LANGUAGES

French
Advanced

EDUCATION

- FEB 2006 - OCT 2009

MASS COMMUNICATION AND JOURNALISM
Uganda Christian University. Uganda